

College Instruction Committee Agenda

Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806

Monday, March 25, 2019

2:15 pm – 4:00 pm

Location: CTC-131

THE COMMUNITY IS WELCOME AND ENCOURAGED TO ATTEND

Time	Item #	Description
2:15-2:20	A	CALL TO ORDER with Introduction of Guests
	1	CIC Chair: Mark Wong Division Rep SES: Robert Webster Division Rep LA: Anthony Gordon Division Rep LAVA: Laura Salas Division Rep NSAS: Jennifer Ounjian SLO Coordinators: Brandy Gibson, Rachel Dwiggins-Beeler Senior Dean of Instruction (Ex-officio): Tish Young Curriculum Specialist: Karen Ruskowski
2:20-2:30	B	CONSENT AGENDA ACTION ITEMS
	1	Agenda: March 25, 2019
	2	Minutes: March 11, 2019
	3	COMP-280 Computer Structure and Organization Distance Education: New request for existing course. Fully online/hybrid.
	4	ESL-123 Listening/Speaking I Non-Substantial: Content review. Updated outcomes, assignments, lecture content, and textbook. <i>(This course was approved by Tech Review, with originator in attendance.)</i>
	5	ESL-126 Listening/Speaking II Non-Substantial: Content review. Updated outcomes, assignments, and textbook. <i>(This course was approved by Tech Review, with originator in attendance.)</i>
	6	ESL-129 Listening/Speaking III Non-Substantial: Content review. Updated outcomes, assignments, and textbook. Correct typo in Title. <i>(This course was approved by Tech Review, with originator in attendance.)</i>
	7	ESL-132 Oral Communication for Advanced ESL students Non-Substantial: Content review. Updated outcomes, assignments, and textbook. <i>(This course was approved by Tech Review, with originator in attendance.)</i>
	8	ESL-143 English Fluency and Vocabulary I Non-Substantial: Content review. Updated outcomes, description. <i>(This course was approved by Tech Review, with originator in attendance.)</i>
	9	BOT-222 Microsoft Word for Business Substantial: Update SAM code from D (possibly occupational) to C (clearly occupational). <i>(This course was tabled on 3/11/19, due to lack of time. Then approved by Tech Review.)</i>

Time	Item #	Description
	10	BOT-226 Microsoft Access for Business Substantial: Update SAM code from D (possibly occupational) to C (clearly occupational). <i>(This course was tabled on 3/11/19, due to lack of time. Then approved by Tech Review.)</i>
	11	ENGL 01A Composition and Reading Non-Substantial: Methods of Evaluation minor change
2:30-2:45	C	DISCUSSION ITEMS
	1	Guidelines/Criteria on Hours and Units VP Susan Kincade will also share the administration's perspective on this issue.
	2	eLumen Implementation Guidelines, processes, and forms for transitional curriculum period April 1.
2:45-3:55	D	NON-CONSENT AGENDA ACTION ITEMS
Krolikowski	1	BIOSC-157 Foundations in Biotechnology Non-Substantial: Add 18 lab hours (and lab content) to allow time for group work essential to preparation for BIOSC-159. <i>(This course was tabled on 3/11/19, pending further discussion.)</i>
Mead/Stanton	2	MATH-191 Analytic Geometry and Calculus II Non-Substantial: Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook. <i>(This course was tabled on 3/11/19, pending further discussion.)</i>
Mead/Stanton	3	MATH-290 Analytic Geometry and Calculus III Non-Substantial: Due to AB705, add 18 hours of lab time (and lab content). Update methods of instruction, methods of evaluation, assignments, and textbook. <i>(This course was tabled on 3/11/19, pending further discussion.)</i>
Le	4	MEDIC-210 Medical Law and Ethics Non-Substantial: Content review. Update course title (from Medical Law, Ethics and Economics), description, objectives, outcomes, assignments, and textbook. <i>(This course was tabled on 3/11/19, due to lack of time.)</i>
Le	5	MEDIC-226 Clinical Practicum Experience I Non-Substantial: Title changed (from Clinical Experience I). Updated prerequisites to reflect new MEDIC course numbers. <i>(This course was tabled on 3/11/19, due to lack of time.)</i>
Beatty	6	AUSER-099 Occupational Work Experience Non-Substantial: Content review. Updated objectives, outcomes, method of evaluation, methods of instruction, assignments, Lecture Content to match Cooperative Work Experience Education Plan, Corrected repeatability and total course hours. <i>(This course was tabled on 3/11/19, due to lack of time.)</i>
Palacios	7	La Raza Studies – Associate in Arts Degree Non-Substantial: Add optional courses LARAZ-165/DRAMA-165 (cross listed courses)
Griest	8	MUSIC-158 Beginning Guitar Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook.

Time	Item #	Description
Griest	9	MUSIC-159 Intermediate Guitar Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook edition.
Griest	10	MUSIC-258 Advanced Guitar Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook edition.
Griest	11	MUSIC-259 Advanced Guitar Ensemble (Performance) Non-Substantial: Content Review. Updated course outcomes, content, outside class hours and assignments, and textbook edition.
Griest	12	MUSIC-130 Home Recording Studio Non-Substantial: Content Review. Slight revisions to methods of evaluation, course objectives, content, assignments, SLO update, and removed 'four-track' from recording techniques in course description to reflect current technological trends.
Griest	13	MUSIC 272 Vocal Duet and Trio Ensemble New Course
3:55-4:00	E	PRESENTATIONS FROM THE PUBLIC
4:00	F	ADJOURNMENT – next meeting will be April 8 in CTC-131

NON-CONSENT AGENDA ITEMS MUST HAVE REPRESENTATION OR NO ACTION WILL BE TAKEN